

Soundings Architectural Review Committee

Meeting Minutes

April, 16th 2019 6:00 pm

1. Call to Order/ Quorum: Neil Vitale called the meeting to order at 6:00 pm. A Quorum was established with committee members Neil Vitale, Leslie Williams and Dan Morrow.

2. Proof of Notice: Notice was posted in the SYTC April newsletter, the SYTC website calendar, the SYTC office and by email announcement.

3. Approval of Past Meeting Minutes: Leslie Williams made the motion to approve the March 19, 2019 ARC meeting minutes. Neil Vitale 2nd and all in favor.

4. Applications:

A. 8939 Hawksbill: Jen Gilliland was not present at meeting, but sent all received documents to the ARC members via email. This application for new windows was complete – pending receipt of Martin County Permit and COI. Dan made a motion to approve the application. Neil Vitale 2nd and all in favor. Jen was notified and told to contact homeowner regarding COI and permit before work can begin.

B. 8602 SE Soundings PI: Leslie Williams explained that this application is tabled until next month (May).

C. 9148 Star Island: Dan presented report to the committee. The application to re-paint the front exterior door was complete with all proper documentation. Dan made the motion to approve, Neil 2nd and all in favor.

D. 9148 Star Island: Dan presented report to the committee. The application to install additional piling on existing dock. Application is in order, the drawing shows one piling being added to the east, all other pictures are in order, Road and Bridge, Contractor's License. Neil made motion: Neil motioned to approve this application and Leslie 2nd, all in favor.

Note: Further discussion: Certificate of Insurance and policy for WC with the committee/board. The Soundings requires the Certificate of Insurance to include the homeowner and the Soundings listed as additional insured. It doesn't say for what type of insurance. We do not have a WC policy. This needs further discussion.

5. Past Applications:

A. 9147 Star Island: does not have permit. No work has begun

B. 8552 Soundings PI: Permit received and work completed

C. 10303 Ficus: Still has tarp on roof. No permit received. No work appears to have begun

D. 8909 Hawksbill: No permit during meeting. But permit was received 4/17/19.

E. 8525 Gulfstream: Donna obtained permit from county. No COI. Work was completed

Other Applications:

A. 8516 Gulfstream: Application has been closed. The 5ft fence was never resubmitted to follow the covenants guidelines of 4ft fence.

6. Discussion: Neil discussed a new application for May – new roof for 8565 Gulfstream. The homeowner didn't meet the 10 day criteria, but most all documentation seems to be in order. The committee would like to see the roofing manufacturer's catalog and color chart. Neil called Donna Villanova on the phone at 6:26pm under discussion items. 8565 Gulfstream submitted all paperwork, but Neil needs to follow up with him before next meeting regarding roof color/manufacturer. Discuss WC policy at the next meeting. We require general liability and the additional insured for homeowner and the Soundings. Currently no other policy in place for insurance.

7. Adjournment: Donna made the motion to adjourn the meeting, Leslie 2nd. The motion was unanimously approved and the meeting adjourned at 6:31 pm.

Minutes submitted by: Leslie Williams