

Soundings Architectural Review Committee

Meeting Minutes

March 19, 2019 6:00 pm

1. **Call to Order/ Quorum:** Donna Villanova called the meeting to order at 6:00 pm. A Quorum was established with committee members Neil Vitale, Leslie Williams, Dan Morrow and Jen Gilliland present. Donna Villanova attended via phone conference.
2. **Proof of Notice:** Notice was posted in the SYTC March newsletter, the SYTC website calendar, and by email announcement.
3. **Approval of Past Meeting Minutes:** Neil Vitale made the motion to approve the February 19, 2019 ARC meeting minutes. Dan Morrow 2nd and all in favor.
4. **Review of Applications:**
 - A. **8602 Soundings Place:** Leslie Williams presented a report to the committee. This was an application for house painting. All required documentation was provided by the homeowner and color choices were consistent with the community. Leslie made the motion to approve and all in favor.
 - B. **8552 Sounding Place:** Dan Morrow presented a report to the committee. There were 2 applications, one for installation of a paver driveway and one for house painting. Color choices for painting were consistent with the community. The homeowner was painting the house himself. Dan made the motion to approve the house painting, Neil 2nd and all in favor. All required documentation for the paver driveway was submitted by the homeowner. Dan made the motion to approve the application subject to receipt of the county permit. Neil 2nd and all in favor.
 - C. **8848 Star Island Way:** Donna presented a report to the committee. The application was for maintenance/repair of seawall and dock. The ARC application had been submitted after the work was completed. There was discussion as to the type of work performed, including significant excavation with bobcat construction equipment and new treads installed on the dock. Concerns were raised that required supporting documentation for work of this nature had not been provided prior to the work beginning. Dan noted that this work had been planned in advance and was not an emergency. After further discussion, Donna made the motion to approve the application subject to the homeowner submitting the Road and Bridge Acknowledgement form, a copy of the contractor license and insurance certificates, and, if required, a copy of the County permit. Leslie 2nd the motion and all in favor.
5. **Discussion:** Applications that had been previously approved subject to receipt of permits were reviewed. Those missing permits were: 9147 Star Island; 9099 Hawksbill; 10303 Ficus; 8909 Hawksbill. ARC members assigned to the applications would follow up with the homeowners. 8525 Gulfstream had been sent several emails without response. A certified letter was sent on February 26th advising that the work had been performed without the permit required by the County and without providing the ARC with required documentation. Homeowner was given until March 30th to comply. Brief discussion was had about clarification of construction deposits. Donna would contact Chad to obtain information as to how similar communities handle the issue. Dan would also do some research. The matter was tabled until that information was obtained and could be presented to the committee.
6. **Adjournment:** Dan made the motion to adjourn the meeting. Neil 2nd and the motion was unanimously approved. The meeting adjourned at 6:35 pm.

Minutes submitted by: Donna Villanova